ACMAT CORP Form DEF 14A May 03, 2002

SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

SCHEDULE 14A INFORMATION

PROXY STATEMENT PURSUANT TO SECTION 14(a) OF THE SECURITIES

EXCHANGE ACT OF 1934 (AMENDMENT NO.)
Filed by the Registrant [X]
Filed by a Party other than the Registrant []
Check the appropriate box:
[] Preliminary Proxy Statement [] Confidential, for Use of the Commission Only (As Permitted By Rule 14a-6(e)(2)) [X] Definitive Proxy Statement [] Definitive Additional Materials [] Soliciting Material Pursuant to Section 240.14a-12
ACMAT CORPORATION
(Name of Registrant as Specified In Its Charter)
Payment of Filing Fee (Check the appropriate box):
[X] No fee required.
[] Fee computed on table below per Exchange Act Rules 14a-6(i)(4) and 0-11.
1) Title of each class of securities to which transaction applies:
2) Aggregate number of securities to which transaction applies:
3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (Set forth the amount on which the filing fee is calculated and state how it was determined):
4) Proposed maximum aggregate value of transaction:
5) Total fee paid:

[] Fee paid previously with preliminary materials.

[]	0-1 pre	ck box if any part of the fee is offset as provided by Exchange Act Rule 1(a)(2) and identify the filing for which the offsetting fee was paid viously. Identify the previous filing by registration statement number, the Form or Schedule and the date of its filing.
	1)	Amount Previously Paid:
	2)	Form, Schedule or Registration Statement No.:
	3)	Filing Party:
	4)	Date Filed:

[ACMAT LOGO]

233 MAIN STREET
NEW BRITAIN, CT 06050-2350

NOTICE OF ANNUAL MEETING OF STOCKHOLDERS OF ACMAT CORPORATION

TO BE HELD JUNE 20, 2002

To the ACMAT Stockholders:

The Annual Meeting of Stockholders of ACMAT CORPORATION will be held at ACMAT's headquarters, 233 Main Street, New Britain, CT, on June 20, 2002, at 12:00 P.M., for the following purposes:

- 1. To elect six directors for the ensuing year;
- 2. To approve the appointment of KPMG LLP as auditors of the books and accounts of the Company for the current fiscal year; and
- 3. To transact such other business as may properly come before the meeting.

Only stockholders of record at the close of business on April 19, 2002 will be entitled to notice of and to vote at this meeting.

We hope that as many stockholders as possible will attend the Annual Meeting in person. Management will be present to answer any questions you may have with respect to the operations of the Company. We would appreciate it if you would complete, date, sign and return the enclosed proxy. A self-addressed envelope is enclosed for your convenience in returning the proxy to us.

[SIG TO COME]
HENRY W. NOZKO, JR.
Chairman of the Board and President

May 3, 2002

ACMAT CORPORATION
233 MAIN STREET, NEW BRITAIN, CT 06050-2350

(860) 229-9000

PROXY STATEMENT

The enclosed proxy is solicited by the Board of Directors of ACMAT CORPORATION (sometimes referred to as "ACMAT", the "Company" or the "Corporation") for use at the Annual Meeting of Stockholders of the Company to be held on June 20, 2002, at 12:00 P.M., at ACMAT's headquarters, 233 Main Street, New Britain, CT, for the purposes set forth in the accompanying Notice of Annual Meeting. Any stockholder giving a proxy has the power to revoke it at any time prior to its exercise by giving written notice of its revocation to the Secretary of the Company, delivering a proxy bearing a later date or attending the Annual Meeting and voting in person.

Outstanding Shares and Voting Rights

On April 30, 2002, there were outstanding 553,355 shares of Common Stock and 1,827,019 shares of Class A Stock of the Company. Each share of Common Stock is entitled to one vote and each share of Class A Stock is entitled to 1/10 vote. Only stockholders of record at the close of business on April 19, 2002 will be entitled to vote at the Annual Meeting. These proxy materials will be mailed to stockholders on or about May 6, 2002.

Security Ownership of Certain Beneficial Owners and Management

As of April 30, 2002, no person was known to the Company to be the beneficial owner of more than five percent of its outstanding shares of Common Stock or Class A Stock except as set forth in the following table which also shows, as of that date, the total number of shares of each class of stock of the Company beneficially owned, and the percent of the outstanding class of stock so owned, by each director, and by all directors and officers of the Company, as a group:

	CLASS	NUMBER OF SHARES	PERCENTAGE OF CLASS	PERCEN OF TO
BENEFICIAL OWNER	OF STOCK	BENEFICIALLY OWNED(1)	OUTSTANDING	VOTING PO
Estate of Henry W. Nozko, Sr	Common	417,605(4)	67.56%	51.8
	Class A	61,000(3)	3.24	
Henry W. Nozko, Jr	Common	198,099(2)(4)	32.83	26.9
	Class A	163,674(2)(5)	8.72	
Victoria C. Nozko	Class A	52,000(6)	2.81	. 7
John C. Creasy	Class A	19,000(7)	1.03	. 2
Arthur R. Moore	Class A	10,000(8)	.51	.1
Alfred T. Zlotopolski	Class A	10,000(8)	.51	.1
Sheet Metal Workers' National				
Pension Fund	Class A	945,000(9)	34.09	11.3
Franklin Resources, Inc	Class A	443,500(10)	22.72	5.8
Queensway Financial Holdings				
Limited	Class A	204,814(11)	11.21	2.7
EQSF Advisors, Inc	Class A	200,678(12)	10.98	2.7
First Manhattan Co	Class A	165,513(13)	9.06	2.2
Old Kent Financial Corp	Class A	130,000(14)	6.66	1.7
All Directors and Officers (8				
persons) As a Group	Common	605,704	92.71	74.4
	Class A	375,090	18.27	

- (1) The person listed has the sole power to vote the shares of Common Stock and Class A Stock listed above as beneficially owned by such person and has sole investment power with respect to such shares.
- (2) Does not include 400 shares of Class A Stock and 5,925 shares of Common Stock held by his wife, Gloria C. Nozko.
- (3) Includes options to purchase 56,000 shares of Class A Stock.
- (4) Includes options to purchase 50,000 shares of Common Stock.
- (5) Includes options to purchase 51,000 shares of Class A Stock.
- (6) Includes options to purchase 25,000 shares of Class A Stock.
- (7) Includes options to purchase 19,000 shares of Class A Stock.
- (8) Includes option to purchase 10,000 shares of Class A Stock.
- (9) Assumes the full conversion of \$10,395,000 principal amount of 11.5% Convertible Note into 945,000 shares of Class A Stock. The Address of the Fund is Suite 500, 601 North Fairfax Street, Alexandria, VA 22314.
- (10) Address of Franklin Resources, Inc. is 777 Mariners Island Blvd. San Mateo, CA 94404
- (11) Address of Queensway Financial Holdings Limited is 90 Adelaide Street West, Toronto, Ontario M5H3V9.
- (12) Address of EQSF Advisors, Inc. is 767 Third Avenue, New York, NY 10017-2023.
- (13) Address of First Manhattan Co. is 437 Madison Avenue, New York, NY 10022.
- (14) Address of Old Kent Financial Corp. is 111 Lyon Street N.W., Grand Rapids, MI 49503.
- (15) Based upon one vote for each share of Common Stock and one-tenth vote for each share of Class A Stock.

1. ELECTION OF DIRECTORS

The first purpose of the meeting is to elect a Board of Directors, six in number, for a term of one year and until their successors shall be elected and qualify in their stead. It is the intention of the persons named in the proxy to vote, unless otherwise instructed, the proxies for the election as directors of the six nominees listed below. Five of the nominees are presently directors of the Company previously elected by stockholders. In the event that any nominee should be unwilling or unable to serve as director (which is not now anticipated) the persons named as proxies reserve full discretion to vote for such other person as may be nominated by the Board of Directors.

The following table shows for each director (a) his or her age, (b) the year in which the director first served as a director of the Company, (c) position with the Company and business experience during the past five years, including principal occupation, (d) his or her committee assignments, and (e) his or her other directorships. Each director is elected for a term of one year and until his or her successor shall be elected.

NAME 	AGE	DIRECTOR SINCE	POSITION WITH THE COMPANY AND BUSINESS EXPERIE LAST FIVE YEARS, INCLUDING OCCUPATION
Henry W. Nozko, Jr.(1)	55	1971	President, Chief Executive Officer, Treasurer, and Chairman of the Board of the Company. Pres Chief Executive Officer, Treasurer, Director a Chairman of the Board of United Coastal Insura Company, ACSTAR Holdings, Inc., ACSTAR Insuran Company.
Victoria C. Nozko(1) John C. Creasy	83 82	1982 1987	Housewife during past five years. Retired Chief Executive Officer of Danbury Hos Member, Board of United Coastal Insurance Comp Member of the Compensation Committee and Audit Committee.

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NAME 	AGE	DIRECTOR SINCE	POSITION WITH THE COMPANY AND BUSINESS EXPERIE LAST FIVE YEARS, INCLUDING OCCUPATION
Arthur R. Moore	68	1999	Former General President of Sheet Metal Worker International Association. Member of the Audit Committee.
Alfred T. Zlotopolski	55	1999	General Secretary-Treasurer of the Sheet Metal International Association as of March 1, 1999. Previously was the Business Manager and Presid Local 36 of the Sheet Metal Workers' Internati Association. Member of the Audit Committee.
Henry W. Nozko III(1)	24		Construction Manager of the Company since 2000 Board of United Coastal Insurance Company.

⁽¹⁾ Mrs. Victoria C. Nozko is the mother of Mr. Henry W. Nozko, Jr. Mr. Henry W. Nozko III is the son of Mr. Henry W. Nozko, Jr. and the grandson of Mrs. Victoria C. Nozko.

Committees and Meetings

The Board of Directors of the Company held four meetings during 2001. The Company has two committees of its Board of Directors — a Compensation Committee and an Audit Committee. During 2001 the Audit Committee and the Compensation Committee each held one meeting. The Audit Committee considers and reviews all matters arising in connection with external audit reports, auditors' management reports and related matters. The Compensation Committee reviews the compensation of all officers of the Company. The Company does not have a nominating committee.

REMUNERATION OF OFFICERS AND DIRECTORS

The following table provides certain summary information regarding compensation of the Company's Chief Executive Officer and each of the most highly compensated executive officers of the Company for the periods indicated.

			UAL TION(1)	ALL OTHER COMPENSATION (2)
NAME AND PRINCIPAL POSITION	YEAR	SALARY	BONUS	
Henry W. Nozko, Sr.(3)	2001	\$466,833		\$10 , 625
Chairman, President	2001	\$460,700	\$200,000	\$10,432
And Chief Executive Officer	1999	\$447,200	\$395,000	\$10,532
Henry W. Nozko, Jr.(3)	2001	\$337,833		\$10,625
Executive Vice President	2000	\$332,000	\$150,000	\$10,432
and Chief Operating Officer	1999	\$322 , 500	\$315 , 000	\$10,430
Michael P. Cifone	2001	\$160 , 333		\$10 , 625
Vice President-Finance	2000	\$154 , 500	\$100,000	\$10,432
	1999	\$150,000	\$155 , 000	\$10 , 289
Robert H. Frazer, Esq	2001	\$115 , 185		\$ 6,138
Vice President, Secretary	2000	\$136 , 069	\$	\$ 6,648
and General Counsel	1999	\$171,600	\$ 25,000	\$10 , 392

⁽¹⁾ Amounts shown include cash compensation earned and received by the executive officers. There are no other forms of non-cash compensation or other perquisites for any executive officer. Individual discretionary bonuses are paid to various officers and employees.

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February 29, 2000. On January 1, 2000, the Company adopted the ACMAT 401(K) Plan for all nonunion employees. All nonunion employees employed on a full time or part time salaried basis are eligible to participate on the first day of January or July after twelve consecutive months of employment. The Company contributes amounts, as determined by the Board of Directors, to be allocated among the participants according to a formula based upon the employee's years of service and compensation. A participant becomes vested at the rate of 20% per year commencing after two years of service.

(3) On January 13, 2002, Mr. Henry W. Nozko, Sr. died at the age of 82. Upon his death, Henry W. Nozko, Jr. assumed the positions of Chairman, President and Chief Executive Officer of the Company.

Directors who are not employees of the Company are paid an annual fee of \$4,000.

The following table provides information on options exercised during 2001 by the named Executive Officers and the value of their unexercised options at December 31, 2001. No options were granted in 2001.

AGGREGATED OPTION EXERCISES IN LAST FISCAL YEAR AND FISCAL YEAR END 2001 OPTION VALUES

			NUMBER OF
	SHARES		UNEXERCISED
	ACQUIRED	VALUE	OPTIONS AT
NAME	ON EXERCISE	REALIZED	12/31/01(1)

VALUE OF UNE

AT 12/31/

⁽²⁾ The amounts shown in this column represent contributions made by the Company to the Company's 401(K) Plan and Thrift, Profit Sharing and Retirement Plan ("Plan"). The Plan was terminated on

Estate of Henry W. Nozko, Sr.				
<u> - </u>				
ACMAT Class A Stock Options			56 , 000	\$ 19 , 6
ACMAT Common Stock Options			50,000	\$412 , 5
Henry W. Nozko, Jr.				
ACMAT Class A Stock Options	4,000	\$5 , 600	51,000	\$ 17 , 8
ACMAT Common Stock Options			50,000	\$412 , 5
Robert H. Frazer				
ACMAT Class A Stock Options			35,000	\$ 12 , 2
Michael P. Cifone				
ACMAT Class A Stock Options			20,000	\$ 7,0

- (1) Represents the number of options held at year end all of which were exercisable.
- (2) Represents the total gain that would have been realized if all options for which the year-end stock price was greater than the exercise price were exercised on the last day of the year.

REPORT OF THE BOARD OF DIRECTORS COMPENSATION COMMITTEE

The Compensation Committee of the Board of Directors is composed of a non-employee director. The Committee makes recommendations to the Board of Directors as to policies which govern both annual compensation and stock ownership programs for the Chief Executive Officer and certain other executive officers. Each year, salaries are determined and awards are made, if warranted, under the Management Compensation Plan.

The Committee annually evaluates the Company's performance, executive compensation and incentive programs compared with our industry and with a broader group of companies.

The Company's compensation programs are designed to reward executives for long-term strategic management and the enhancement of shareholder value, and are leveraged on the basis of performance in terms of both cash compensation and incentive plans, paying more with good performance and less when it is below standard. The Chief Executive Officer and other executive officers received salary increases ranging from 2% to 6% during 2001.

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During 2002, the Compensation Committee will continue to carefully consider executive compensation in relation to the Company's performance compared to that of industry performance levels.

The Company has no formal employment agreements.

COMPENSATION COMMITTEE:

John Creasy

REPORT OF THE BOARD OF DIRECTORS AUDIT COMMITTEE

In accordance with its written charter, which was approved in its current form by the Board of Directors on June 22, 2000, the Audit Committee assists the Board in oversight of the quality and integrity of the accounting, auditing, and the financial reporting practices of ACMAT.

The Audit Committee consists of three independent members (as independence is defined by the rules of the Nasdaq Stock Exchange).

In performing its oversight functions, the Audit Committee reviewed and discussed the audited consolidated financial statements of ACMAT as of and for the year ended December 31, 2001 with management and ACMAT's independent accountants. The Audit Committee also discussed with ACMAT's independent auditors all matters required by generally accepted auditing standards, including those described in Statement on Auditing Standards No. 61, as amended, "Communication with Audit Committees" and discussed and reviewed the results of the independent auditors' examination of the financial statements.

The Audit Committee obtained from the independent auditors a formal written statement describing all relationships between the auditors and ACMAT that might bear on the auditors' independence consistent with Independence Standards Board Standard No. 1, "Independence Discussions with Audit Committees." The Audit Committee discussed with the auditors any relationships that may have an impact on their objectivity and independence and satisfied itself as to the auditors' independence. The Audit Committee also considered whether the non-audit services provided by KPMG LLP, ACMAT's principal independent accountants, to ACMAT is compatible with maintaining KPMG's independence.

Based on the above-mentioned review and discussions with management and the independent auditors, the Audit Committee recommended to the Board of Directors that ACMAT's audited consolidated financial statements be included in ACMAT's Annual Report on Form 10-K for the fiscal year ended December 31, 2001, for filing with the Securities and Exchange Commission.

THE AUDIT COMMITTEE:

John C. Creasy Arthur R. Moore Alfred T. Zlotopolski

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ACMAT STOCK PERFORMANCE GRAPH

The following chart compares the value of \$100 invested on January 1, 1997 in the Company's Common Stock and Class A Stock and the NASDAQ Stock Market Index (U.S. Companies only) and the Center for Research in Security Prices (CRSP) Index for Special Trade Contractors. The NASDAQ Stock Market Index represents a broad market group in which the Company participates. (ACMAT STOCK PERFORMANCE GRAPH)

	ACMAT CORPORATION COMMON STOCK	ACMAT CORPORATION CLASS A STOCK	NASDAQ MARKET IND COMPAN
1996	100.00	100.00	100.
1997	105.00	115.30	122.
1998	115.00	103.40	172.
1999	95.00	49.20	320.
2000	95.00	48.30	193.
2001	95.00	51.50	153.

2. APPOINTMENT OF INDEPENDENT AUDITORS

The Board of Directors has selected the firm of KPMG LLP to act as independent auditors for the Company for the fiscal year which began January 1, 2002. This firm has acted in a similar capacity for several years. The appointment will be submitted for approval by the stockholders at the meeting and the Board of Directors recommends a vote FOR approval.

The Company has been advised by KPMG LLP that they are independent accountants with respect to the Company within the meaning of the Securities Acts administered by the SEC and the requirements of the Independence Standards Board.

Representatives of KPMG LLP will be present at the meeting and will be afforded the opportunity to make a statement if they desire to do so. Such representatives will be available to respond to questions from the Company's stockholders regarding the audit of Company's financial statements.

DISCLOSURE OF AUDITOR FEES

The following is a description of the fees billed to ACMAT by KPMG LLP during the year ended December 31, 2001:

Audit fees: Audit fees paid by ACMAT to KPMG LLP in connection with the review and audit of ACMAT's annual financial statements for the year ended December 31, 2001 and the review of ACMAT's interim financial statements included in ACMAT's Quarterly Reports on Form 10-Q during the year ended December 31, 2001 totaled approximately \$115,600.

Financial Information Systems Design and Implementation Fees: ACMAT did not engage KPMG LLP to provide advice to ACMAT regarding financial information systems design and implementation during the year ended December 31, 2001.

All Other Fees: Fees billed to ACMAT by KPMG LLP during the year ended December 31, 2001 for all other non-audit services rendered to ACMAT (including tax and actuarial related services) totaled \$53,170.

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SHAREHOLDER PROPOSALS

Proposals of stockholders for the 2003 Annual Meeting must be received by the Company at its offices addressed to its Secretary no later than April 1, 2003 to be considered for inclusion in the proxy statement and form of proxy relating to the 2003 Annual Meeting.

GENERAL

The cost of soliciting proxies will be borne by the Company. The only costs anticipated are those ordinarily incurred in connection with the preparation and mailing of proxy material.

In addition to solicitation by mail, proxies may be solicited personally or by telephone by certain directors, officers and regular employees of the Company in the ordinary course of the performance of their duties and without extra compensation for such work.

The Board of Directors knows of no other matters which will be presented to the meeting, but if any other matters should properly come before the meeting, the persons named in the accompanying form of proxy will vote on such matters in accordance with their best judgment. The shares represented by all effective proxies received by management will be voted. Unless otherwise specified in the

proxy forms which are returned to management, such proxies will be voted as follows: (1) "FOR" the election, as directors, of the six nominees of the Board of Directors which are set forth under the heading "Election of Directors"; and (2) "FOR" the approval of the selection of KPMG LLP as auditors.

By order of the Board of Directors

/s/ Robert H. Frazer

ROBERT H. FRAZER, Esquire Secretary

May 3, 2002

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CLASS A STOCK

ACMAT CORPORATION

THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS PROXY FOR THE ANNUAL MEETING OF SHAREHOLDERS JUNE 20, 2002

The undersigned hereby appoints Henry W. Nozko, Jr. and Henry W. Nozko III, as proxies each with the power to appoint his substitute, and hereby authorizes them to represent and to vote, as designated on the reverse side of this proxy, all the shares of Class A Stock of ACMAT Corporation held of record by the undersigned on April 19, 2002 at the Annual Meeting of Shareholders to be held on June 20, 2002, or any adjournment thereof.

(TO BE SIGNED ON REVERSE SIDE)

SEE REVERSE SIDE

- PLEASE DETACH AND MAIL IN THE ENVELOPE PROVIDED -

PLEASE MARK YOUR / X / VOTES AS IN THIS EXAMPLE.

> WITHHOLD Authority to vote for FOR all nominees all nominees

1. Election of Directors. / /

/ /

H. Nozko III

V. Nozko

J. Creasy

- A. Zlotopolski
- Nominees: H. Nozko, Jr. 2. Proposal to approve the of KPMG LLP as auditors Corporation
 - A. Moore 3. In their discretion, the upon other business as m meeting.

THIS PROXY, WHEN PROPERI MANNER DIRECTED HEREIN E IF NO DIRECTION IS MADE, PROPOSALS 1 AND 2.

INSTRUCTIONS: TO WITHHOLD AUTHORITY TO VOTE FOR ANY INDIVIDUAL NOMINEE(S), DO NOT CHECK EITHER BOX AND INSTEAD WRITE THAT NOMINEE'S NAME(S) IN THE SPACE PROVIDED BELOW

PLEASE MARK, SIGN AND RE USING THE ENCLOSED ENVEL

SIGNATURE (S): Date:

NOTE: Please sign exactly as name appears hereon. When shares are held by joint tenants, both should sign. When signing as an Attorney, Executor, Administrator, Trustee or Guardian, please give full title as such. If a Corporation, please sign in full corporate name by President or other authorized Officer. If a partnership, please sign in partnership name by authorized person.

COMMON STOCK

ACMAT CORPORATION

THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS PROXY FOR THE ANNUAL MEETING OF SHAREHOLDERS JUNE 20, 2002

The undersigned hereby appoints Henry W. Nozko, Jr. and Henry W. Nozko III, as proxies each with the power to appoint his substitute, and hereby authorizes them to represent and to vote, as designated on the reverse side of this proxy, all the shares of Common Stock of ACMAT Corporation held of record by the undersigned on April 19, 2002 at the Annual Meeting of Shareholders to be held on June 20, 2002, or any adjournment thereof.

(TO BE SIGNED ON REVERSE SIDE)

SEE REVERSE SIDE

- PLEASE DETACH AND MAIL IN THE ENVELOPE PROVIDED -

PLEASE MARK YOUR / X / VOTES AS IN THIS EXAMPLE.

> WITHHOLD Authority FOR to vote for all nominees all nominees

1. Election of Directors. / /

/ /

J. Creasy

A. Zlotopolski

Nominees: H. Nozko, Jr. 2. Proposal to approve the H. Nozko III of KPMG LLP as auditors
V. Nozko of the Corporation

J. CreasyA. Moore3. In their discretion, the upon other business as m meeting.

THIS PROXY, WHEN PROPERI

INSTRUCTIONS: TO WITHHOLD AUTHORITY TO VOTE FOR ANY INDIVIDUAL NOMINEE(S), DO NOT CHECK EITHER BOX AND INSTEAD WRITE THAT NOMINEE'S NAME(S) IN THE

SPACE PROVIDED	BELOW

MANNER DIRECTED HEREIN E IF NO DIRECTION IS MADE, PROPOSALS 1 AND 2.

PLEASE MARK, SIGN AND REUSING THE ENCLOSED ENVEL

SIGNATURE(S)	:	Date:

NOTE: Please sign exactly as name appears hereon. When shares are held by joint tenants, both should sign. When signing as an Attorney, Executor, Administrator, Trustee or Guardian, please give full title as such. If a Corporation, please sign in full corporate name by President or other authorized Officer. If a partnership, please sign in partnership name by authorized person.